

**Heritage Lake Park
Community Development District**

**May 2, 2022
Meeting**

AGENDA PACKAGE

Communications Media Technology Via Zoom

Meeting ID #:

Meeting URL:

<https://zoom.us/j/94537394539?pwd=R0UwMWdqaE9iNGFiS2F0ZjVmMU9rUT09>

Call-In #: 1-929-205-6099

Passcode: 902147

Heritage Lake Park Community Development District
Inframark Infrastructure Management Services
210 North University Drive, Suite 702 •
Coral Springs, Florida 33071
Telephone: (954) 603-0033 • Fax: (954) 345-1292

April 25, 2022

Board of Supervisors
Heritage Lake Park Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Heritage Lake Park Community Development District will be held **Monday, May 2, 2022 at 10:00 a.m. at the Heritage Lake Park Clubhouse, 25635 Heritage Lake Boulevard, Punta Gorda, Florida.** Following is the advance agenda for the meeting:

- 1. Roll Call**
- 2. Pledge of Allegiance**
- 3. Approval of Agenda**
- 4. Audience Comments on Agenda Items**
- 5. Approval of Consent Agenda**
 - A. Approval of the Minutes from the April 4, 2022 Audit Committee and Regular Meeting
 - B. Acceptance of the Financial Statements
 - C. Ratification of Agreements Per Spending Resolution 2017-03
 - i. Howard's Pool World Estimate 4948A
- 6. Engineer's Report**
 - A. Engineer's Written Report
 - B. CPH Stormwater Needs Analysis Proposal
- 7. Old Business**
- 8. New Business**
 - A. Notice of Lien Release & Release of Mineral Rights Interests Agreement Discussion
 - B. Distribution of the Proposed Fiscal Year 2023 Budget & Consideration of Resolution 2022-02 Approving the Budget and Setting the Public Hearing
 - C. General Election
 - i. Qualifying to Run for Office
 - ii. Resolution 2022-3 – Confirming the Use of the SOE
- 9. Manager's Report**
 - A. Landscape/Irrigation Update
 - B. Report on Number of Registered Voters
 - C. Update on Follow-Up Actions
 - i. Solitude Service Report
- 10. Attorney's Report**
- 11. Supervisors' Reports, Requests and Comments**
- 12. Chairman's Comment**
- 13. Audience Comments**
- 14. Adjournment**

Heritage Lake Park CDD
April 25, 2022
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Supporting documents for agenda items are enclosed or will be distributed at the meeting. The balance of the agenda is routine in nature, and staff will present their reports at the meeting. If you have any questions, please contact me.

Sincerely,
Justin Faircloth
District Manager

Fifth Order of Business

5A

Present and constituting a quorum were:

On MOTION by Mr. DeFilippo seconded by Ms. Shella, with all in favor, the ranking and recommendation to the Board to negotiate a contract with Berger, Toombs, Elam, Gaines and Frank was approved.

THIRD ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Shella seconded by Mr. Carville, with all in favor, the Audit Committee meeting was closed.

Regular Meeting:

FIRST ORDER OF BUSINESS

Roll Call

Mr. Faircloth called the meeting to order, and a quorum was established.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Approval of Agenda

On MOTION by Ms. Shella seconded by Mr. Forlano, with all in favor, the agenda was approved as presented.

FOURTH ORDER OF BUSINESS

**Audience Comments on Agenda
Items**

- Residents commented on the fitness center hours and landscaping items.
- Mr. Ditzel was asked to look into the landscaping damage from the previous storm around the tennis court.

FIFTH ORDER OF BUSINESS

Public Hearings

On MOTION by Mr. Carville seconded by Mr. Eberhardt, with all in favor, the public hearing was opened.

- Comments were received on fitness center hours.
- Ms. Shella provided background on the reason for the jobs.
- Comments were received on the Clubhouse hours being extended until 11:00 p.m. during specific times of the year.

On MOTION by Mr. Shella seconded by Mr. Carville, with all in favor, the public hearing was closed.

A. Revised Rules and Fees Related to the Heritage Lake Park Community Development District Recreations Facilities and Related Infrastructure
i. Consideration of Resolution 2022-1

On MOTION by Ms. Shella seconded by Mr. Forlano, with all in favor, Resolution 2022-1 adopting revised and/or new rules and fees related to operation of its recreational facilities and related infrastructure; providing a severability clause; providing an effective date; and providing for repeal of rules in conflict therewith was adopted.

SIXTH ORDER OF BUSINESS **Approval of Consent Agenda**

- A. Approval of the Minutes from the March 7, 2022 Meeting**
- B. Acceptance of the Financial Statements**
- C. Ratification of Agreements Per Spending Resolution 2017-03**
 - i. SOLitude SMQT-001528**

On MOTION by Mr. Carville seconded by Mr. DeFilippo, with all in favor, the consent agenda and ratification of agreements per Spending Resolution 2017-03 were approved as presented.

SEVENTH ORDER OF BUSINESS **Engineer's Report**

- Mr. Faircloth discussed open items for the engineer stating he would follow-up to them onsite.

EIGHTH ORDER OF BUSINESS **Old Business**

A. Ryan Hammond Painting Proposal

- The Board discussed the revised proposal from Ryan Hammond Painting.
- Clarification was provided what sections should be repaired and painted.

On MOTION by Ms. Shella seconded by Mr. Carville, with all in favor, a noted to exceed amount of \$55,000 for wall to be repaired and painted and authorizing the Chairman to work directly with the vendor for any changes was approved.

NINTH ORDER OF BUSINESS **New Business**

A. Audit Committee Selection of Auditor

i. Ranking of Audit Firm Proposals

- The consensus of the Board is to accept the recommendations of the Audit Committee ranking Berger Toombs Elam Gaines & Frank as #1 and Grau and Associates as #2.

ii. Authorization to Enter into a Three-Year Contract with the Selected Audit Firm

On MOTION by Mr. Carville seconded by Ms. Shella, with all in favor, to negotiate a contract with Berger, Toombs, Elam, Gaines and Frank for FY 2022 audit services with optional renewals was approved.

- Mr. Cohen will send letters to the audit firms informing them of the decision of the Board and develop the necessary agreement for the FY 2022 audit.

B. Discussion of Employee Raises

On MOTION by Mr. Eberhardt seconded by Mr. Forlano, with all in favor, authorizing a raise for Ms. Linda Ross to \$20 per hour was approved.

- Ms. Shella will perform periodic performance reviews to provide information to substantiate future payroll decisions for the office manager position.

C. LSI Listing Extension Request

On MOTION by Mr. DeFilippo seconded by Ms. Shella, with all in favor, an extension to the LIS Listing agreement until December 31, 2022 was approved.

D. Ratification of D.R. Horton Escrow Agreement

On MOTION by Ms. Shella seconded by Mr. DeFilippo, with all in favor, the D.R. Horton Escrow Agreement was ratified.

- The Board requested Mr. Cohen be present for the August 1, 2022 meeting for the public hearing on the budget.

The record will reflect Mr. Cohen left the meeting.

NINTH ORDER OF BUSINESS

Manager's Report

A. Discussion of Proposed Tentative Fiscal Year 2023 Budget

- Mr. Faircloth reviewed the FY2023 budget with the Board.
 - Mr. Faircloth noted that Field – ProfServ-Wetlands should be increased to \$11,001 due to the contract increase.
 - The Board previously requested Field-R&M-Lights be increased to \$20,000 for a potential light fixture change out to occur in FY2023.
 - The Board noted that Field-Misc-Contingency can be tapped for any funds that need to be adjusted in the Budget for field items.
 - The Board previously requested \$15,000 for Reserves-Reserve-Irrigation System be added.
 - The Board previously requested a new line item for Reserves-Reserve-Tennis Courts in the amount of \$10,000 be added over the next two years.
 - The Board previously noted that the narrative for Field-Contracts-Buffer Wall be adjusted with the word “annually” changed to “bi-annually”.
 - Mr. Faircloth to review where funds are available to replace the chairs/tables in FY2023.

B. Landscape/Irrigation Update

i. DTE Water Truck Proposal

ii. Partnership on Unprecedented Fuel Costs

iii. DTE Estimate 28076

- Mr. Faircloth requested Mr. Ditzel review the contract and ensure they were able to charge a fuel surcharge.
 - Mr. Ditzel stated that the fuel surcharge would only be added to special projects at this time.

On MOTION by Ms. Shella seconded by Mr. DeFilippo, with Ms. Shella, Mr. DeFilippo, Mr. Eberhardt, and Mr. Carville voting aye and Mr. Forlano voting nay, Down to Earth estimate 28076 in the amount of \$5,532.14 for enhancement to the front entry and clubhouse due to frost was approved.

- Ms. Shella indicated that the wall trimming had been completed, but that it was observed that another was disposing of items over the wall that DTE cleaned up. The Board requested Mr. Faircloth sent a letter to Duques about this issue.

195

196 **C. Update on Follow-up Actions**

197 ○ Solitude Service Report

- 198 • The Board directed Mr. Faircloth to wait on proceeding with the Kennedy Electric
199 proposal to replace the entry light pole replacement until the insurance company
200 issued payment due to the high cost for repair.

201

202 **TENTH ORDER OF BUSINESS**

Attorney's Report

203 None.

204

205 **ELEVENTH ORDER OF BUSINESS**

**Supervisors' Reports, Requests and
Comments**

- 206
207 • Ms. Shella commented on the fountain light.
208 • Mr. DeFilippo commented on Envera. Table/chairs repair/replacement and fitness
209 center opening time.

210

211 **TWELFTH ORDER OF BUSINESS**

Chairman's Comments

- 212 • Mr. Eberhardt commented on the tables/chairs and the possibility of ending the
213 resident's hour meeting due to poor attendance by residents.

214

215 **THIRTEENTH ORDER OF BUSINESS**

Audience Comments

- 216 • Residents commented on the resident's hour meeting, the wall repair/painting project,
217 a missing pool cover/plug, Clubhouse hours, and the Office Manager pay increase.
218 ○ Mr. Faircloth requested Ms. Ross follow up with Howard's Pool World on the
219 missing plug/cover.

220

221 **FOURTEENTH ORDER OF BUSINESS**

Adjournment

222 There being no further business,

223

224

On MOTION by Mr. Forlano seconded by Mr. Carville, with all in
225 favor, the meeting was adjourned at 11:45 a.m.

226

227

228

229 _____
Justin Faircloth, Secretary

Paul Eberhardt, Chairman

5B

**Heritage Lake Park
Community Development District**

Financial Report

March 31, 2022



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**Heritage Lake Park
Community Development District**

Financial Statements

(Unaudited)

March 31, 2022

Balance Sheet
March 31, 2022

ACCOUNT DESCRIPTION	GENERAL FUND	SERIES 2005 DEBT SERVICE FUND	TOTAL
<u>ASSETS</u>			
Cash - Checking Account	\$ 586,008	\$ -	\$ 586,008
Cash On Hand/Petty Cash	800	-	800
Assessments Receivable	49,655	15,207	64,862
Allow-Doubtful Collections	(49,655)	(15,207)	(64,862)
Due From Other Funds	-	2,992	2,992
Investments:			
Money Market Account	343,653	-	343,653
Prepayment Account	-	2,717	2,717
Reserve Fund	-	127,239	127,239
Revenue Fund	-	167,452	167,452
Prepaid Items	6,410	-	6,410
TOTAL ASSETS	\$ 936,871	\$ 300,400	\$ 1,237,271
<u>LIABILITIES</u>			
Accounts Payable	\$ 26,075	\$ -	\$ 26,075
Accrued Expenses	3,111	-	3,111
Sales Tax Payable	14	-	14
Deposits	75	-	75
Due To Other Funds	2,992	-	2,992
TOTAL LIABILITIES	32,267	-	32,267
<u>FUND BALANCES</u>			
Nonspendable:			
Prepaid Items	6,410	-	6,410
Restricted for:			
Debt Service	-	300,400	300,400
Assigned to:			
Operating Reserves	116,767	-	116,767
Reserves - Capital Projects	76,536	-	76,536
Reserves - Legal	3,792	-	3,792
Reserves - Roadways	220,780	-	220,780
Reserves - Stormwater System	45,969	-	45,969
Reserve - Wall	56,870	-	56,870
Unassigned:	377,480	-	377,480
TOTAL FUND BALANCES	\$ 904,604	\$ 300,400	\$ 1,205,004
TOTAL LIABILITIES & FUND BALANCES	\$ 936,871	\$ 300,400	\$ 1,237,271

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending March 31, 2022

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	MAR-22 ACTUAL
REVENUES				
Interest - Investments	\$ 400	\$ 350	87.50%	\$ 57
Room Rentals	-	932	0.00%	-
Recreational Activity Fees	8,000	378	4.73%	378
Special Assmnts- Tax Collector	723,561	685,936	94.80%	11,553
Special Assmnts- Discounts	(28,942)	(25,903)	89.50%	(116)
Other Miscellaneous Revenues	500	2,000	400.00%	45
Gate Bar Code/Remotes	1,000	1,716	171.60%	206
TOTAL REVENUES	704,519	665,409	94.45%	12,123

EXPENDITURES

Administration

P/R-Board of Supervisors	12,000	5,800	48.33%	1,000
FICA Taxes	918	444	48.37%	77
ProfServ-Arbitrage Rebate	600	-	0.00%	-
ProfServ-Dissemination Agent	1,160	-	0.00%	-
ProfServ-Engineering	4,000	1,345	33.63%	-
ProfServ-Legal Services	24,844	25,119	101.11%	2,987
ProfServ-Mgmt Consulting	60,476	30,238	50.00%	5,040
ProfServ-Trustee Fees	5,000	4,771	95.42%	-
ProfServ-Web Site Maintenance	1,356	678	50.00%	113
Auditing Services	3,725	-	0.00%	-
Postage and Freight	600	234	39.00%	15
Insurance - General Liability	4,255	4,317	101.46%	-
Printing and Binding	50	-	0.00%	-
Legal Advertising	2,000	633	31.65%	106
Misc-Bank Charges	100	269	269.00%	60
Misc-Assessment Collection Cost	14,471	13,201	91.22%	229
Office Supplies	35	-	0.00%	-
Annual District Filing Fee	175	175	100.00%	-
Total Administration	135,765	87,224	64.25%	9,627

Field

ProfServ-Field Management	5,901	2,951	50.01%	492
ProfServ-Mgmt Consulting	-	3,875	0.00%	969
ProfServ-Wetlands	10,680	5,367	50.25%	917
Contracts-Landscape	72,009	36,005	50.00%	6,001
Contracts-Buffer Wall	7,000	3,500	50.00%	3,500
R&M-General	9,600	615	6.41%	52
R&M-Irrigation	12,000	8,588	71.57%	4,854

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending March 31, 2022

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	MAR-22 ACTUAL
R&M-Lake	5,000	3,297	65.94%	522
R&M-Mulch	7,200	7,200	100.00%	-
R&M-Sidewalks	3,000	-	0.00%	-
R&M-Trees and Trimming	5,995	-	0.00%	-
R&M-Lights	3,000	3,194	106.47%	460
R&M-Wall	8,000	3,865	48.31%	15
Misc-Contingency	20,448	-	0.00%	-
Total Field	169,833	78,457	46.20%	17,782
<u>Utilities</u>				
Communication - Telephone	700	353	50.43%	-
Electricity - General	4,700	2,777	59.09%	504
Internet Services	2,700	1,498	55.48%	197
Total Utilities	8,100	4,628	57.14%	701
<u>Gatehouse</u>				
Towing Services	250	-	0.00%	-
Contracts-Gates	1,080	1,080	100.00%	-
Contracts-Security System	59,004	29,606	50.18%	4,947
Electricity - General	3,000	1,310	43.67%	165
R&M-Buildings	500	-	0.00%	-
R&M-Gate	3,000	1,763	58.77%	-
Misc-Contingency	5,000	5,369	107.38%	1,362
Total Gatehouse	71,834	39,128	54.47%	6,474
<u>Clubhouse and Recreation</u>				
Payroll-Salaries	18,000	7,827	43.48%	1,983
Payroll-Maintenance	10,400	4,590	44.13%	900
Payroll Taxes	2,173	950	43.72%	221
Workers' Compensation	800	-	0.00%	-
Fire Alarm Monitoring	540	270	50.00%	-
Contracts-Fountain	680	340	50.00%	-
Contracts-Security Camera	550	-	0.00%	-
Contracts-Pools	15,160	7,270	47.96%	1,215
Contracts-Cleaning Services	12,420	6,210	50.00%	1,035
Contracts-HVAC	1,968	1,968	100.00%	1,968
Contracts-Pest Control	1,800	900	50.00%	150
Contracts-Security System	9,866	4,933	50.00%	822
Pest Control - Bldg/Gnds	1,620	-	0.00%	-
Electricity - General	18,000	10,753	59.74%	3,971
Utility - Refuse Removal	2,800	1,590	56.79%	265

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending March 31, 2022

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	MAR-22 ACTUAL
Utility - Water & Sewer	5,600	3,352	59.86%	592
Insurance - Property	38,827	32,283	83.15%	-
R&M-General	4,000	1,536	38.40%	385
R&M-Fountain	500	317	63.40%	-
R&M-Pools	23,657	874	3.69%	-
R&M-Tennis Courts	1,000	3,369	336.90%	-
R&M-Fitness Equipment	2,800	833	29.75%	-
R&M-Fitness Center	2,000	227	11.35%	-
R&M-Security Cameras	1,000	1,620	162.00%	-
R&M-Backflow Inspection	154	130	84.42%	-
Fire Ext Inspection & Repairs	500	-	0.00%	-
R&M-Fire Alarm	500	400	80.00%	-
Fire Alarm Inspection	200	-	0.00%	-
R&M-Fire Sprinklers	500	-	0.00%	-
R&M - Computer/Internet	2,500	3,511	140.44%	205
Misc-Cable TV Expenses	1,398	530	37.91%	(2)
Misc-Clubhouse Activities	4,800	1,338	27.88%	1,112
Misc-Contingency	19,100	894	4.68%	5
Office Supplies	3,000	1,355	45.17%	322
Cleaning Supplies	2,600	192	7.38%	-
Cleaning Services	500	-	0.00%	-
Cap Outlay - Other	17,025	13,211	77.60%	-
Total Clubhouse and Recreation	228,938	113,573	49.61%	15,149
<u>Reserves</u>				
Reserve - Roadways	32,394	-	0.00%	-
Reserve-Stormwater System	29,220	-	0.00%	-
Reserves - Wall	28,435	-	0.00%	-
Total Reserves	90,049	-	0.00%	-
TOTAL EXPENDITURES & RESERVES	704,519	323,010	45.85%	49,733
Excess (deficiency) of revenues				
Over (under) expenditures	-	342,399	0.00%	(37,610)
Net change in fund balance	\$ -	\$ 342,399	0.00%	\$ (37,610)
FUND BALANCE, BEGINNING (OCT 1, 2021)	562,205	562,205		
FUND BALANCE, ENDING	\$ 562,205	\$ 904,604		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending March 31, 2022

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	MAR-22 ACTUAL
<u>REVENUES</u>				
Interest - Investments	\$ 30	\$ 7	23.33%	\$ 1
Special Assmnts- Tax Collector	180,800	170,683	94.40%	3,084
Special Assmnts- Discounts	(7,232)	(6,552)	90.60%	(31)
TOTAL REVENUES	173,598	164,138	94.55%	3,054
<u>EXPENDITURES</u>				
<u>Administration</u>				
Misc-Assessment Collection Cost	3,616	3,283	90.79%	61
Total Administration	3,616	3,283	90.79%	61
<u>Debt Service</u>				
Principal Debt Retirement	85,000	-	0.00%	-
Principal Prepayments	-	5,000	0.00%	-
Interest Expense	103,170	51,585	50.00%	-
Total Debt Service	188,170	56,585	30.07%	-
TOTAL EXPENDITURES	191,786	59,868	31.22%	61
Excess (deficiency) of revenues				
Over (under) expenditures	(18,188)	104,270	n/a	2,993
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	(18,188)	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	(18,188)	-	0.00%	-
Net change in fund balance	\$ (18,188)	\$ 104,270	n/a	\$ 2,993
FUND BALANCE, BEGINNING (OCT 1, 2021)	196,130	196,130		
FUND BALANCE, ENDING	\$ 177,942	\$ 300,400		

**Heritage Lake Park
Community Development District**

Supporting Schedules

March 31, 2022

Non-Ad Valorem Special Assessments - Charlotte County Tax Collector
(Monthly Collection Distributions)
For the Fiscal Year Ending September 30, 2022

					ALLOCATION BY FUND	
Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Costs	Gross Amount Received	General Fund	Series 2005 Debt Service Fund
Assessments Levied				\$ 904,361	\$ 723,561	\$ 180,800
Allocation %				100%	80%	20%
Real Estate Installment						
11/05/21	\$ 10,458	\$ 575	\$ 213	\$ 11,246	\$ 8,901	\$ 2,345
Real Estate Current						
11/10/21	17,590	748	359	18,697	14,853	3,844
11/18/21	25,431	1,081	519	27,031	21,455	5,576
11/23/21	94,001	3,997	1,918	99,916	79,217	20,699
12/02/21	97,862	4,161	1,997	104,020	82,518	21,502
12/09/21	344,324	14,640	7,027	365,991	291,474	74,517
12/16/21	80,271	3,413	1,638	85,322	67,665	17,658
01/13/22	97,605	3,132	1,992	102,729	86,846	15,883
02/09/22	25,940	561	529	27,031	21,455	5,576
03/10/22	14,200	146	290	14,636	11,553	3,084
TOTAL	\$ 807,682	\$ 32,454	\$ 16,483	\$ 856,619	\$ 685,936	\$ 170,683
% COLLECTED					94.72%	94.40%
TOTAL OUTSTANDING					\$ 47,742	\$ 10,116

Cash and Investment Balances
March 31, 2022

<u>ACCOUNT NAME</u>	<u>ACCOUNT TYPE</u>	<u>BANK NAME</u>	<u>YIELD</u>	<u>BALANCE</u>
GENERAL FUND				
Public Funds	Checking	Synovus	0.00%	\$ 586,008
Cash On Hand/Petty Cash				800
			Subtotal	\$ 586,808
Public Funds	Money Market	BankUnited	0.15%	196,562
Government Interest	Checking	Valley National Bank	0.25%	147,092
			Subtotal	\$ 343,653
DEBT SERVICE FUND				
Series 2005 Prepayment Account		U.S. Bank	0.01%	2,717
Series 2005 Reserve Fund		U.S. Bank	0.01%	127,239
Series 2005 Revenue Fund		U.S. Bank	0.01%	167,452
			Subtotal	\$ 297,408 (1)
			Total	\$ 1,227,869

Note 1 - Invested in US Bank First American Government Obligation Fund

Heritage Lake Park CDD

Bank Reconciliation

Bank Account No. 9900 SYNOVUS GF CHECKING
Statement No. 03-22
Statement Date 3/31/2022

G/L Balance (LCY)	586,008.21	Statement Balance	594,126.25
G/L Balance	586,008.21	Outstanding Deposits	0.00
Positive Adjustments	0.00		
		Subtotal	594,126.25
Subtotal	586,008.21	Outstanding Checks	8,118.04
Negative Adjustments	0.00	Differences	0.00
Ending G/L Balance	586,008.21	Ending Balance	586,008.21
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
12/20/2021	Payment	10771	HOWARDS POOL WORLD INC	42.57	0.00	42.57
3/23/2022	Payment	10856	WENZEL ELECTRICAL SERVICES INC	135.00	0.00	135.00
3/23/2022	Payment	10860	SANDRA MYERS	227.20	0.00	227.20
3/23/2022	Payment	10861	LINDA ROSS	112.87	0.00	112.87
3/28/2022	Payment	10865	INFRAMARK, LLC	6,510.66	0.00	6,510.66
3/28/2022	Payment	10866	DOWN TO EARTH LANDSCAPE & IRRIGATI	1,089.74	0.00	1,089.74
Total Outstanding Checks.....				8,118.04		8,118.04

HERITAGE LAKE PARK COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Bank Account

For the Period from 3/01/22 to 3/31/22

(Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
SYNOVUS GF CHECKING - (ACCT# XXXXX9900)									
Check	10835	03/03/22	Employee	DAVID M. GROUT	PAYROLL	March 03, 2022 Payroll Posting			\$257.05
Check	10836	03/09/22	Vendor	HERITAGE LAKE PARK- C/O US BANK N.A	03022022 2005	TRFR TAX COLLECTIONS	Due From Other Funds	131000	\$20,395.20
Check	10837	03/09/22	Vendor	SUNCOAST MEDIA GROUP	3834536	NOTICE OF MEETING 2/23/22	Legal Advertising	001-548002-51301	\$85.80
Check	10837	03/09/22	Vendor	SUNCOAST MEDIA GROUP	3834537	NOTICE OF MEETING 2/24/22	Legal Advertising	001-548002-51301	\$153.01
Check	10838	03/09/22	Vendor	PERSSON, COHEN & MOONEY, P.A.	1868	MASSEY THRU FEB 2022	ProfServ-Legal Services	001-531023-51401	\$1,827.00
Check	10838	03/09/22	Vendor	PERSSON, COHEN & MOONEY, P.A.	1867	FEB 2022 FEES	ProfServ-Legal Services	001-531023-51401	\$522.00
Check	10839	03/09/22	Vendor	HOWARDS POOL WORLD INC	4256-G	CREDIT FOR JAN 2002 POOL SVC	Contracts-Pools	001-534078-57212	(\$35.00)
Check	10839	03/09/22	Vendor	HOWARDS POOL WORLD INC	1499-G	JAN 2022 POOL SVC/EXTRA CLEAN	Contracts-Pools	001-534078-57212	\$735.00
Check	10839	03/09/22	Vendor	HOWARDS POOL WORLD INC	1499-G	JAN 2022 POOL SVC/EXTRA CLEAN	Contracts-Pools	001-534078-57212	\$480.00
Check	10839	03/09/22	Vendor	HOWARDS POOL WORLD INC	3347-G	POOL MAINT	R&M-Pools	001-546074-57212	\$235.48
Check	10839	03/09/22	Vendor	HOWARDS POOL WORLD INC	4465-G	FEB 2022 POOL SVC/EXTRA CLEAN	Contracts-Pools	001-534078-57212	\$735.00
Check	10839	03/09/22	Vendor	HOWARDS POOL WORLD INC	4465-G	FEB 2022 POOL SVC/EXTRA CLEAN	Contracts-Pools	001-534078-57212	\$480.00
Check	10839	03/09/22	Vendor	HOWARDS POOL WORLD INC	4652-G	STENNER FEED RATE HOUSING	R&M-Pools	001-546074-57212	\$100.06
Check	10840	03/09/22	Vendor	HIDDEN EYES LLC	712367	APR 2022 GATE ACCESS / CLUBHOUSE SEC	Prepaid Items	155000	\$5,769.38
Check	10841	03/09/22	Vendor	KENNEDY ELECTRIC CO OF PUNTA GORDA, INC	19870	LIGHTING FIXTURE REPAIRS	R&M-Lights	001-546133-53901	\$834.49
Check	10842	03/09/22	Vendor	PEST ELIMINATORS, INC	119537	DEC 2021 PEST CONTROL	Contracts-Pest Control	001-534125-57212	\$150.00
Check	10843	03/09/22	Vendor	BRYANT MILLER OLIVE P.A	77317	GEN COUNSEL THRU JAN 2022	ProfServ-Legal Services	001-531023-51401	\$1,330.00
Check	10843	03/09/22	Vendor	BRYANT MILLER OLIVE P.A	77347	GEN COUNSEL THRU JAN 2022	ProfServ-Legal Services	001-531023-51401	\$980.00
Check	10844	03/09/22	Vendor	SOLITUDE LAKE MANAGEMENT	PI-A00755242	FEB 2022 FOUNTAIN MAINT	Contracts-Fountain	001-534023-57212	\$170.00
Check	10845	03/09/22	Vendor	NEICE RESTORATION, LLC	IN112118	WATER DAMAGE - REMEDIATION & REPAIRS	Misc-Contingency	001-549900-57212	\$788.97
Check	10846	03/09/22	Vendor	ONE SOURCE CONSRUCTION INC	2100	STUCCO/COLUMN REPAIRS OCT 2021	STUCCO REPAIRS ON NUREMBERG	001-546165-53901	\$2,200.00
Check	10846	03/09/22	Vendor	ONE SOURCE CONSRUCTION INC	2100	STUCCO/COLUMN REPAIRS OCT 2021	COLUMN REPAIRS ON RAMPART BLVD	001-546165-53901	\$1,650.00
Check	10847	03/09/22	Vendor	DOWN TO EARTH LANDSCAPE & IRRIGATION	INV118205	FEB 2022 LANDSCAPE MAINT	Contracts-Landscape	001-534050-53901	\$6,000.78
Check	10848	03/11/22	Employee	ELIZABETH R. SHELLA	PAYROLL	March 11, 2022 Payroll Posting			\$184.70
Check	10849	03/11/22	Employee	PAUL R. EBERHARDT	PAYROLL	March 11, 2022 Payroll Posting			\$184.70
Check	10850	03/11/22	Employee	JAMES G. DEFILIPPO	PAYROLL	March 11, 2022 Payroll Posting			\$144.70
Check	10851	03/11/22	Employee	LAWRENCE G. FORLANO	PAYROLL	March 11, 2022 Payroll Posting			\$184.70
Check	10852	03/17/22	Employee	DAVID M. GROUT	PAYROLL	March 17, 2022 Payroll Posting			\$164.70
Check	10853	03/15/22	Vendor	SUNCOAST MEDIA GROUP	3836232	NOTICE OF MEETING 3/2/22	Legal Advertising	001-548002-51301	\$108.68
Check	10854	03/15/22	Vendor	KENNEDY ELECTRIC CO OF PUNTA GORDA, INC	19912	EMERGENCY SVC CHG/DAMAGED POLE REPAIR	R&M-Lights	001-546133-53901	\$460.00
Check	10855	03/15/22	Vendor	GRANDE AIRE SERVICES, INC.	47839	AIR HANDLER REPAIRS	R&M-General	001-546001-57212	\$124.00
Check	10856	03/23/22	Vendor	WENZEL ELECTRICAL SERVICES INC	241310	ALARM MONITORING APR - JUNE	Prepaid Items	155000	\$135.00
Check	10857	03/23/22	Vendor	INFRAMARK, LLC	75023	MAR 2022 MGMT FEES	ProfServ-Mgmt Consulting Serv	001-531027-51201	\$5,039.67
Check	10857	03/23/22	Vendor	INFRAMARK, LLC	75023	MAR 2022 MGMT FEES	ProfServ-Field Management	001-531016-53901	\$491.75
Check	10857	03/23/22	Vendor	INFRAMARK, LLC	75023	MAR 2022 MGMT FEES	PROJ MANAGER	001-531027-53901	\$968.75
Check	10857	03/23/22	Vendor	INFRAMARK, LLC	75023	MAR 2022 MGMT FEES	Postage and Freight	001-541006-51301	\$14.84
Check	10857	03/23/22	Vendor	INFRAMARK, LLC	75023	MAR 2022 MGMT FEES	ProfServ-Web Site Development	001-531047-51301	\$113.00
Check	10857	03/23/22	Vendor	INFRAMARK, LLC	75023	MAR 2022 MGMT FEES	Misc-Contingency	001-549900-57212	\$5.00
Check	10858	03/23/22	Vendor	PEST ELIMINATORS, INC	125963	MAR PEST CONTROL	Contracts-Pest Control	001-534125-57212	\$150.00
Check	10859	03/23/22	Vendor	SOLITUDE LAKE MANAGEMENT	PI-A00773176	MAR 2022 LAKE/PND MGMT	ProfServ-Wetlands	001-531048-53901	\$504.70
Check	10859	03/23/22	Vendor	WENZEL ELECTRICAL MANAGEMENT	PI-A00773177	MAR 2022 LAKE/POND MGMT	ProfServ-Wetlands	001-531048-53901	\$412.00
Check	10860	03/23/22	Vendor	SANDRA MYERS	031122-REF	ELVIS SHOW FOOD PURCHASES/TIP	A NIGHT WITH ELVIS EVENT	001-549120-57212	\$227.20
Check	10861	03/23/22	Vendor	LINDA ROSS	022822-PC	PETTY CASH FEB 2022	CHINET PLATES/CUTTLERY/HALF/HALF	001-549120-57212	\$38.76
Check	10861	03/23/22	Vendor	LINDA ROSS	022822-PC	PETTY CASH FEB 2022	TABLE COVER/FORKS	001-549120-57212	\$8.75
Check	10861	03/23/22	Vendor	LINDA ROSS	022822-PC	PETTY CASH FEB 2022	PLACEMATS	001-549120-57212	\$7.40
Check	10861	03/23/22	Vendor	LINDA ROSS	022822-PC	PETTY CASH FEB 2022	SOUP SPOONS	001-549120-57212	\$11.99
Check	10861	03/23/22	Vendor	LINDA ROSS	022822-PC	PETTY CASH FEB 2022	PAPER ICE CREAM CUPS	001-549120-57212	\$17.99
Check	10861	03/23/22	Vendor	LINDA ROSS	022822-PC	PETTY CASH FEB 2022	BRKFST PLATTER/PASTRI PLATTER	001-549120-57212	\$27.98
Check	10862	03/23/22	Vendor	COVERALL NORTH AMERICA, INC.	1160271400	MAR 2022 CLEANING SVCS	Contracts-Cleaning Services	001-534082-57212	\$1,035.00
Check	10863	03/23/22	Vendor	DOWN TO EARTH LANDSCAPE & IRRIGATION	INV120549	IRR REPAIRS	R&M-Irrigation	001-546041-53901	\$345.00
Check	10864	03/31/22	Employee	DAVID M. GROUT	PAYROLL	March 31, 2022 Payroll Posting			\$349.40
Check	10865	03/28/22	Vendor	INFRAMARK, LLC	73840	FEB 2022 MGMT FEES	ProfServ-Mgmt Consulting Serv	001-531027-51201	\$5,039.67
Check	10865	03/28/22	Vendor	INFRAMARK, LLC	73840	FEB 2022 MGMT FEES	ProfServ-Field Management	001-531016-53901	\$491.75
Check	10865	03/28/22	Vendor	INFRAMARK, LLC	73840	FEB 2022 MGMT FEES	ProfServ-Mgmt Consulting Serv	001-531027-53901	\$843.75
Check	10865	03/28/22	Vendor	INFRAMARK, LLC	73840	FEB 2022 MGMT FEES	Postage and Freight	001-541006-51301	\$17.49
Check	10865	03/28/22	Vendor	INFRAMARK, LLC	73840	FEB 2022 MGMT FEES	ProfServ-Web Site Maintenance	001-531094-51301	\$113.00
Check	10865	03/28/22	Vendor	INFRAMARK, LLC	73840	FEB 2022 MGMT FEES	Misc-Contingency	001-549900-57212	\$5.00
Check	10866	03/28/22	Vendor	DOWN TO EARTH LANDSCAPE & IRRIGATION	INV119327	IRRIGATION REVAMP	R&M-Irrigation	001-546041-53901	\$1,089.74
ACH	DD1074	03/02/22	Employee	LINDA C. ROSS	PAYROLL	March 02, 2022 Payroll Posting			\$571.15
ACH	DD1076	03/11/22	Vendor	CHARLOTTE COUNTY UTILITIES	021822-125125 ACH	BILL PRD 1/19-2/16/22	Utility - Water & Sewer	001-543021-57212	\$481.54
ACH	DD1077	03/11/22	Vendor	CHARLOTTE COUNTY UTILITIES	021822-121310 ACH	BILL PRD 1/19-2/16/22	Utility - Water & Sewer	001-543021-57212	\$67.59
ACH	DD1078	03/14/22	Vendor	COMCAST	022322-13872 ACH	BILL PRD 3/6/22-4/5/22	Misc-Internet Services	001-549031-53903	\$151.85
ACH	DD1079	03/26/22	Vendor	WASTE MANAGEMENT INC OF FLORIDA	9906075-0336-6 ACH	MARCH 2022 REFUSE REMOVAL	Utility - Refuse Removal	001-543020-57212	\$264.93
ACH	DD1080	03/11/22	Employee	DOUGLAS L. CARVILLE	PAYROLL	March 11, 2022 Payroll Posting			\$154.70
ACH	DD1081	03/16/22	Employee	LINDA C. ROSS	PAYROLL	March 16, 2022 Payroll Posting			\$555.48
ACH	DD1082	03/21/22	Vendor	FPL SUMMARY BILLING	022122 CHK	BILL PRD 1/11-2/10/22	Electricity - General	001-543006-53903	\$415.17
ACH	DD1082	03/21/22	Vendor	FPL SUMMARY BILLING	022122 CHK	BILL PRD 1/11-2/10/22	Electricity - General	001-543006-53904	\$220.41
ACH	DD1082	03/21/22	Vendor	FPL SUMMARY BILLING	022122 CHK	BILL PRD 1/11-2/10/22	Electricity - General	001-543006-57212	\$2,097.99
ACH	DD1083	03/18/22	Vendor	VALLEY NATIONAL BANK	022122-6536 ACH	JAN/FEB PURCHASES	OFFICE SUPPLIES	001-551002-57212	\$74.00
ACH	DD1083	03/18/22	Vendor	VALLEY NATIONAL BANK	022122-6536 ACH	JAN/FEB PURCHASES	PRINTER INK	001-551002-57212	\$269.99
ACH	DD1083	03/18/22	Vendor	VALLEY NATIONAL BANK	022122-6536 ACH	JAN/FEB PURCHASES	SIGNAGE	001-546001-53901	\$349.00
ACH	DD1083	03/18/22	Vendor	VALLEY NATIONAL BANK	022122-6536 ACH	JAN/FEB PURCHASES	COMPUTER / PRINTER HOOK UP	001-551002-57212	\$87.50

HERITAGE LAKE PARK COMMUNITY DEVELOPMENT DISTRICT**Payment Register by Bank Account**

For the Period from 3/01/22 to 3/31/22

(Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
ACH	DD1083	03/18/22	Vendor	VALLEY NATIONAL BANK	022122-6536 ACH	JAN/FEB PURCHASES	POST FOR SPEED LIMIT SIGN	001-546001-53901	\$27.48
ACH	DD1083	03/18/22	Vendor	VALLEY NATIONAL BANK	022122-6536 ACH	JAN/FEB PURCHASES	MONTHLY MEMBERSHIP	001-551002-57212	\$8.25
ACH	DD1083	03/18/22	Vendor	VALLEY NATIONAL BANK	022122-6536 ACH	JAN/FEB PURCHASES	CLEANING SUPPLIES	001-551003-57212	\$28.58
ACH	DD1083	03/18/22	Vendor	VALLEY NATIONAL BANK	022122-6536 ACH	JAN/FEB PURCHASES	OFFICE SUPPLIES	001-551002-57212	\$19.48
ACH	DD1083	03/18/22	Vendor	VALLEY NATIONAL BANK	022122-6536 ACH	JAN/FEB PURCHASES	CLUBHOUSE LIGHTS	001-546001-57212	\$32.38
ACH	DD1083	03/18/22	Vendor	VALLEY NATIONAL BANK	022122-6536 ACH	JAN/FEB PURCHASES	STOP SIGN	001-546001-53901	\$118.39
ACH	DD1083	03/18/22	Vendor	VALLEY NATIONAL BANK	022122-6536 ACH	JAN/FEB PURCHASES	CABLE TIES / TENNIS CRT	001-546097-57212	\$113.79
ACH	DD1083	03/18/22	Vendor	VALLEY NATIONAL BANK	022122-6536 ACH	JAN/FEB PURCHASES	FACILITY WIPES	001-546115-57212	\$115.33
ACH	DD1084	03/30/22	Employee	LINDA C. ROSS	PAYROLL	March 30, 2022 Payroll Posting			\$550.25
ACH	DD1085	03/27/22	Vendor	COMCAST	030622-2663 ACH	BILL PRD 3/19-4/18/22	Misc-Internet Services	001-549031-53903	\$155.37
ACH	DD1085	03/27/22	Vendor	COMCAST	030622-2663 ACH	BILL PRD 3/19-4/18/22	Communication - Telephone	001-541003-53903	\$71.39
ACH	DD1085	03/27/22	Vendor	COMCAST	030622-2663 ACH	BILL PRD 3/19-4/18/22	Misc-Cable TV Expenses	001-549039-57212	\$105.72
Account Total									<u>\$72,012.69</u>

5C

5Ci.

HOWARD'S POOL WORLD, INC.

Office: (941) 625-6007
Toll Free: (800) 215-0226
Fax: (941) 766-1108

12419 SW County Road 769
Lake Suzy, FL 34269

Submitted to:

Heritage Lake Park CDD
C/O Inframark
210 N. University Dr. Suite 702
Coral Springs, FL 33071

For work to be performed at:

HERITAGE LAKE PARK CDD
25635 HERITAGE LAKE BLVD.
PUNTA GORDA
FL
33983

Date	3/22/2022	Estimate #	4948-A	ESTIMATE		
Description				Qty	Rate	Total
LIFE RING 24"				1	145.74	145.74
ROPE FOR RING 60'				1	32.30	32.30
YOUR POOL TECHNICIAN REPORTED THAT YOU ARE IN NEED OF AN ADDITIONAL LIFERING AND ROPE. THIS IS AN ESTIMATE. WE WILL WAIT FOR DIRECTION FROM YOU. THANKS, RACHAEL						
Total						\$178.04

Per Howard's Pool World, Inc.

Prices are valid for 90 days. Payment is due upon completion of our work.

This estimate is based on our preliminary evaluation of requirements necessary to complete the job.

This estimate does not include labor and/or materials required in the event that unforeseen repair becomes apparent after the commencement of approved work.

All agreements contingent upon strikes, accidents, and delays beyond our control. Owner to carry fire, tornado, and any other necessary insurance for above work. Workmen's compensation and public liability insurance on above work to be taken out by Howard's Pool World, Inc.

Date: 3/22/2022

Respectfully Submitted **Rachael Rjebe**

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date: 4/6/22

Authorizing signature 

Approved after discussion with the Chair under Resolution 2017-03.

Sixth Order of Business

6A



2216 Altamont Avenue
Fort Myers, Florida 33901
Phone: 239.332.5499
Fax: 239.332.2955
www.cphcorp.com

Heritage Lakes Park CDD – Engineer’s Report

April 2022

March 2022 Action Items

- *“Inspect the tennis court poles to see if there are any existing safety issues and if the pole are recommended to be replaced as a pole fell earlier in the fiscal year during a storm”. CPH has site visit scheduled for Friday April 29th at 10:00am*
- *“Complete Stormwater Needs Analysis Report for HB 53 and submit for inclusion in the 5/2/22 agenda packet.” HB-53 Proposal included with this agenda packet.*
- *“Review the structure on the north bank of lake 3 and develop repair recommendations.” CPH inspected this MES back in 10/27/2021. Our recommendations are to remove existing MES and pour a new section due to the extensive damage of the structure. CPH can provide construction assistance at our hourly rate at a maximum not to exceed \$1,000.00.*

6B.



2216 Altamont Avenue
 Fort Myers, Florida 33901
 Phone: 239.332.5499
 Fax: 239.332.2955
www.cphcorp.com

April 25, 2022

Heritage Lakes Park CDD
 Punta Gorda, Florida

Re: HLP Stormwater Needs Analysis - Pursuant to Compliance with Florida HB 53

CDD Board of Supervisors,

CPH, Inc. is pleased to provide this proposal for a Stormwater Needs Analysis report meeting the minimum requirements set on the House Bill 53 Template provided by the State of Florida.

CPH will take the lead role by contacting all parties involved in the record keeping for all stormwater maintenance and repair activities associated with the Heritage Lakes Park CDD stormwater system. CPH will be coordinating/providing the following information:

- Detailed description of the stormwater management program
- Narrative description
- Current stormwater program activities
- Current stormwater program operation and maintenance activities
- Detailed description of the stormwater management system and its facilities and projects
- The number of current and projected residents served calculated in 5-year increments
- The current and projected service area for the stormwater management program or stormwater management system
- The current and projected cost of providing services calculated in 5-year increments
- Routine operation and maintenance
- Future expansion with a committed funding source
- Future expansion with no identified funding source
- Stormwater projects that are part of resiliency initiatives related to climate change
- The estimated remaining useful life of each facility or its major components
- The most recent 5-year history of annual contributions to, expenditures from, and balances of any capital account for maintenance or expansion of any facility or its major components
- Appendixes

CPH agrees to perform this work for a lump sum fee of **\$7,900.00**.

In addition to the labor compensation outlined above, CPH shall be reimbursed directly for reimbursable expenses. There will be a \$150.00 not to exceed allowance for routine expenses, which includes such items as photocopies, blueprints, postage, and telephone. Payment for our services will be due monthly upon rendering of a statement based on percent of completion by CPH.

Total Labor Fees for services proposed herein: \$7,900.00 plus \$150.00 (Not to Exceed) for reimbursable expenses bringing the total fee to **\$8,050.00**.

Payment for services rendered will be due within forty-five (45) days of invoicing. Should **Heritage Lakes Park CDD** (CLIENT) choose not to complete the project at any phase, CPH will be due any fees for services up to the time the CLIENT informs CPH in writing to stop work. Payment for services up to the time of the CLIENT'S notice will be due within thirty (30) days of the final invoice. Invoice payments must be kept current for services to continue. CPH reserves the right to terminate

or suspend work when invoices become ninety (90) days past due. In the event that the work is suspended or terminated as a result of non-payment, CLIENT agrees that CPH will not be responsible for CLIENT's failure to meet project deadlines imposed by governments, lenders, or other third parties. Neither is CPH responsible for other adverse consequences as a result of termination or suspension of work for non-payment of the invoices.

This proposal is void if not executed and returned to CPH within 30 days of CPH's execution of the proposal.

The above fees, terms, conditions, and specifications are satisfactory and are hereby accepted. CPH is authorized to do the work as specified and payment will be made as outlined above.

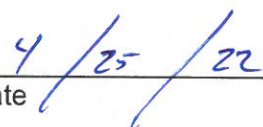
By signing this agreement, I acknowledge that I have the legal authority to enter into this agreement and agree to be bound by the terms contained herein.

If you are in agreement with the above Scope of Services and fees, please sign and return one (1) copy of this letter to our office for our records, and as our Notice to Proceed.

CPH, INC.



 Albert Lopez.
 Office Manager



 Date

By: _____
 Signature

Title: _____

 Date

CLIENT AUTHORIZATION – THE HERITAGE LAKES PARK CDD

The Heritage Lakes Park CDD agrees with Part I which includes the Scope of Services and Compensation Schedule.

Total Labor Fees for services proposed herein: **\$8,050.00** including reimbursable expenses.

This proposal is void if not executed and returned to the CONSULTANT within 30 days of the CONSULTANT'S execution of the proposal.

The above fees, terms, conditions, and specifications are satisfactory and are hereby accepted. CPH is authorized to do the work as specified and payment will be made as outlined above.

By signing this agreement, I acknowledge that I have the legal authority to enter into this agreement and agree to be bound by the terms contained herein.

By: _____

Title: _____

Date: _____

Eighth Order of Business

8A

This instrument was prepared by:

KE LAW GROUP, PLLC
P.O. Box 6386
Tallahassee, Florida 32314

**NOTICE OF LIEN RELEASE AND
RELEASE OF PRIOR RECORDED DOCUMENTS
-AND-
RELEASE OF MINERAL RIGHTS INTERESTS**

PLEASE TAKE NOTICE that the Heritage Lake Park Community Development District ("**District**"), a local unit of special-purpose government, previously imposed debt service special assessments ("**Debt Assessments**") securing the District's \$9,225,000 Special Assessment Bonds, Series 2004B and \$2,700,000 Special Assessment Revenue Bonds, Series 2005A, and levied upon certain lands within the boundary of the District including the lands ("**Property**") identified in **Exhibit A**. In connection therewith, the District previously recorded in the Public Records of Charlotte County, Florida the following documents (collectively, the "**Prior Recorded Documents**"):

- *Collection Agreement*, dated May 2, 2005, and recorded at OR Book 02772, Pages 0206 et seq.,
- *Notice of Collection Agreement for Special Assessments*, dated May 2, 2005, and recorded at OR Book 02772, Pages 0197 et seq., and
- *Declaration of Consent to Jurisdiction of Heritage Lake Park Community Development District and to Imposition of Special Assessments*, dated May 2, 2005, and recorded at OR Book 02710, Pages 2187 et seq.

In an abundance of caution, the District is recording this notice to evidence the fact that the Debt Assessments levied on the Property have been fully released and satisfied, and that, as of the date of this notice, there are no debt assessments of any kind levied by the District on the Property. Further, the District hereby rescinds and cancels the Prior Recorded Documents as they relate to the Debt Assessments (as defined herein) regarding the Property.

Pursuant to a petition by D.R. Horton, Inc. and for the reason of facilitating the sale of the Property by the District to D.R. Horton, Inc. as part of a negotiated sale, the District hereby further waives and releases any interests in phosphate, minerals, and metals or any interest in petroleum of any kind, whether pursuant to Section 270.11, Florida Statutes or otherwise, in, on or under the surface of the Property.

Please contact the office of the District Manager at Inframark, 210 N. University Drive, Suite 702, Coral Springs, Florida 33071, , for further information regarding this notice. Please also note that Inframark is the new and current Collection Agent for the District as referenced in the Prior Recorded Documents.

[THIS SPACE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the foregoing notice has been executed to be effective as of the ____ day of _____, 2022, and recorded in the Official Records of Charlotte County, Florida.

WITNESS

**HERITAGE LAKE PARK COMMUNITY
DEVELOPMENT DISTRICT**

By: _____
Name: _____

By: _____
Name: _____
Title: _____

By: _____
Name: _____

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this ____ day of _____, 2022, by _____, as _____ of **HERITAGE LAKE PARK COMMUNITY DEVELOPMENT DISTRICT**, who appeared before me this day in person, and who is either personally known to me, or produced _____ as identification.

NOTARY PUBLIC, STATE OF _____

(NOTARY SEAL)

Name: _____
(Name of Notary Public, Printed, Stamped or Typed as
Commissioned)

EXHIBIT A

8B

HERITAGE LAKE PARK

Community Development District

Annual Operating and Debt Service Budget

Fiscal Year 2023

Version 3 - Proposed Budget:

(Printed on 4/25/22 11:39 AM)

Prepared by:



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Heritage Lake Park
Community Development District

Operating Budget
Fiscal Year 2023

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2023 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2020	FY 2021	BUDGET FY 2022	THRU MAR-2022	APR SEPT-2022	PROJECTED FY 2022	BUDGET FY 2023
REVENUES							
Interest - Investments	\$ 2,794	\$ 1,108	\$ 400	\$ 350	\$ 350	\$ 700	\$ 400
Hurricane Irma FEMA Refund	811	-	-	-	-	-	-
Room Rentals	-	-	-	932	-	932	-
Recreational Activity Fees	7,225	-	8,000	378	7,622	8,000	8,000
Special Assmnts- Tax Collector	633,235	803,668	723,561	685,936	37,625	723,561	743,788
Special Assmnts- Discounts	(22,381)	(28,376)	(28,942)	(25,903)	-	(25,903)	(29,752)
Settlements	13,479	1,679	-	-	-	-	-
Other Miscellaneous Revenues	7,460	283	500	2,000	-	2,000	500
Gate Bar Code/Remotes	2,748	3,487	1,000	1,716	1,784	3,500	1,000
TOTAL REVENUES	645,371	781,849	704,519	665,409	47,381	712,790	723,936
EXPENDITURES							
<i>Administrative</i>							
P/R-Board of Supervisors	9,600	10,400	12,000	5,800	6,000	11,800	12,000
FICA Taxes	734	796	918	444	459	903	918
ProfServ-Arbitrage Rebate	-	-	600	-	600	600	600
ProfServ-Dissemination Agent	1,093	1,126	1,160	-	1,160	1,160	1,195
ProfServ-Engineering	4,432	708	4,000	1,345	1,225	2,570	4,000
ProfServ-Legal Services	75,537	39,283	24,844	25,119	25,119	50,238	24,844
ProfServ-Mgmt Consulting Serv	57,261	58,656	60,476	30,238	30,238	60,476	62,290
ProfServ-Trustee Fees	4,771	4,771	5,000	4,771	-	4,771	4,771
ProfServ-Web Site Development	1,278	-	-	-	-	-	-
ProfServ-Website Maintenance	-	2,869	1,356	678	678	1,356	1,356
Auditing Services	3,725	3,725	3,725	-	3,725	3,725	3,725

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2023 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2020	FY 2021	BUDGET FY 2022	THRU MAR-2022	APR SEPT-2022	PROJECTED FY 2022	BUDGET FY 2023
Postage and Freight	821	677	600	234	234	468	600
Insurance - General Liability	2,553	4,132	4,255	4,317	-	4,317	4,447
Printing and Binding	11	5	50	-	10	10	50
Legal Advertising	2,123	1,042	2,000	633	1,583	2,216	2,000
Misc-Bank Charges	61	344	100	269	81	350	100
Misc-Assessmnt Collection Cost	3,896	5,246	14,471	13,201	753	13,954	14,876
Misc-Contingency	6,685	-	-	-	-	-	-
Office Supplies	-	-	35	-	35	35	35
Annual District Filing Fee	175	175	175	175	-	175	175
Total Administrative	174,756	133,955	135,765	87,224	71,899	159,123	137,982
Field							
ProfServ-Field Management	6,968	5,729	5,901	2,951	2,951	5,902	6,078
ProfServ-Mgmt Consulting Services	-	3,156	-	3,875	-	3,875	-
ProfServ-Wetlands	10,680	10,680	10,680	5,367	5,500	10,867	11,000
Contracts-Landscape	66,975	69,912	72,009	36,005	36,005	72,010	74,170
Contracts-Buffer Wall	13,600	3,500	7,000	3,500	3,500	7,000	7,000
R&M-General	10,955	7,524	9,600	615	6,885	7,500	9,600
R&M-Irrigation	11,776	54,849	12,000	8,588	8,588	17,176	12,000
R&M-Lake	5,053	-	5,000	3,297	1,703	5,000	5,000
R&M-Mulch	5,390	7,200	7,200	7,200	-	7,200	7,200
R&M-Sidewalks	-	-	3,000	-	3,000	3,000	3,000
R&M-Tree and Trimming	5,105	9,405	5,995	-	5,995	5,995	5,995
R&M-Lights	1,516	3,187	3,000	3,194	-	3,194	20,000
R&M-Wall	7,779	3,933	8,000	3,865	4,135	8,000	8,000
Misc-Contingency	75	9,227	20,448	-	10,000	10,000	5,000
Total Field	145,872	188,302	169,833	78,457	88,261	166,718	174,043

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2023 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ADOPTED BUDGET FY 2022	ACTUAL THRU MAR-2022	PROJECTED APR SEPT-2022	TOTAL PROJECTED FY 2022	ANNUAL BUDGET FY 2023
				-			
Utilities							
Communication - Telephone	498	742	700	353	353	706	900
Electricity - General	5,408	4,886	4,700	2,777	2,777	5,554	6,000
Internet Services	2,350	2,901	2,700	1,498	1,498	2,996	3,141
Total Utilities	8,256	8,529	8,100	4,628	4,628	9,256	10,041
Gatehouse							
Towing Services	-	-	250	-	-	-	250
Contracts-Gates	1,080	-	1,080	1,080	-	1,080	1,080
Contracts-Security System	56,698	57,918	59,004	29,606	29,683	59,289	61,148
Electricity - General	2,545	2,925	3,000	1,310	1,310	2,620	3,000
R&M-Buildings	384	50	500	-	500	500	500
R&M-Gate	4,164	3,388	3,000	1,763	1,237	3,000	3,000
Misc-Contingency	1,212	6,217	5,000	5,369	-	5,369	5,000
Total Gatehouse	66,083	70,498	71,834	39,128	32,730	71,858	73,978
Clubhouse and Recreation							
Payroll-Salaries	17,813	16,146	18,000	7,827	10,173	18,000	26,000
Payroll-Maintenance	-	9,750	10,400	4,590	5,810	10,400	10,400
Payroll Taxes	243	1,981	2,173	950	1,223	2,173	2,785
Workers' Compensation	638	592	800	-	600	600	800
Fire Alarm Monitoring	540	540	540	270	270	540	540
Contracts-Fountain	680	680	680	340	340	680	680
Contracts-Security Camera	550	550	550	-	550	550	550
Contracts-Pools	8,400	14,400	15,160	7,270	4,410	11,680	15,580
Contracts-Cleaning Services	10,073	12,420	12,420	6,210	6,210	12,420	12,420
Contracts-HVAC	1,968	1,968	1,968	1,968	-	1,968	1,968
Contracts-Pest Control	1,800	1,800	1,800	900	900	1,800	1,800

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2023 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2020	FY 2021	BUDGET FY 2022	THRU MAR-2022	APR SEPT-2022	PROJECTED FY 2022	BUDGET FY 2023
Contracts-Security System	9,025	9,718	9,866	4,933	4,933	9,866	10,162
Pest Control - Bldg/Gnds	-	1,895	1,620	-	1,620	1,620	1,620
Contractual Maint. Services	7,493	-	-	-	-	-	-
Electricity - General	16,339	15,716	18,000	10,753	10,753	21,506	18,000
Utility - Refuse Removal	3,413	2,933	2,800	1,590	1,590	3,180	3,179
Utility - Water & Sewer	5,498	6,068	5,600	3,352	3,352	6,704	6,500
Insurance - Property	31,537	37,696	38,827	32,283	-	32,283	33,251
R&M-General	11,093	4,460	4,000	1,536	2,464	4,000	4,000
R&M-Fountain	156	154	500	317	183	500	500
R&M-Pools	58,176	7,441	23,657	874	9,126	10,000	23,657
R&M - Tennis Courts	44	72	1,000	3,369	-	3,369	6,000
R&M - Fitness Equipment	3,919	1,554	2,800	833	1,967	2,800	2,800
R&M - Fitness Center	2,070	351	2,000	227	1,773	2,000	2,000
R&M - Security Cameras	135	1,441	1,000	1,620	-	1,620	1,000
R&M-Backflow Inspection	154	145	154	130	24	154	154
Fire Ext Inspection & Repairs	88	98	500	-	500	500	500
R&M-Fire Alarm	1,513	-	500	400	100	500	500
Fire Alarm Inspection	198	198	200	-	200	200	200
R&M-Fire Sprinklers	3,243	450	500	-	500	500	500
R&M - Computer/Internet	562	1,525	2,500	3,511	-	3,511	2,500
Misc-Cable TV Expenses	1,390	1,204	1,398	530	647	1,177	1,398
Misc-Clubhouse Activities	7,391	34	4,800	1,338	3,462	4,800	4,800
Misc-Contingency	15,245	4,840	19,100	894	4,106	5,000	10,000
Office Supplies	1,043	2,177	3,000	1,355	1,645	3,000	3,000
Cleaning Supplies	286	373	2,600	192	2,408	2,600	2,600
Cleaning Services	150	-	500	-	500	500	500
Cap Outlay - Other	-	29,928	17,025	13,211	-	13,211	-
Total Clubhouse and Recreation	222,866	191,298	228,938	113,573	82,338	195,911	212,844

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2023 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ADOPTED BUDGET FY 2022	ACTUAL THRU MAR-2022	PROJECTED APR SEPT-2022	TOTAL PROJECTED FY 2022	ANNUAL BUDGET FY 2023
Reserves							
Reserve-Irrigation System	-	-	-	-	-	-	15,000
Reserve-Roadways	6,675	-	32,394	-	-	-	32,394
Reserve-Stormwater System	12,471	-	29,220	-	-	-	29,220
Reserve-Tennis Courts	-	-	-	-	-	-	10,000
Reserve-Wall	-	-	28,435	-	-	-	28,435
Total Reserves	19,146	-	90,049	-	-	-	115,049
TOTAL EXPENDITURES & RESERVES	636,979	592,582	704,519	323,010	279,857	602,867	723,937
Excess (deficiency) of revenues							
Over (under) expenditures	8,392	189,267	-	342,399	(232,476)	109,923	-
TOTAL OTHER SOURCES (USES)	-	-	-	-	-	-	-
Net change in fund balance	8,392	189,267	-	342,399	(232,476)	109,923	-
FUND BALANCE, BEGINNING	364,546	372,938	562,205	562,205	-	562,205	672,128
FUND BALANCE, ENDING	\$ 372,938	\$ 562,205	\$ 562,205	\$ 904,604	\$ (232,476)	\$ 672,128	\$ 672,128

Budget Narrative
Fiscal Year 2023

REVENUES

Interest – Investments

The District earns interest income on their checking account and other Money Market accounts.

Recreational Activity Fees

This is the Revenue from the events that the activities department holds throughout the year.

Special Assessment - Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District to pay for debt service expenditures during the Fiscal Year.

Special Assessment - Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

Other Miscellaneous Revenues

Revenue received from miscellaneous sources.

Gate Bar Code/Remotes

Revenue received from the sales of gate remotes.

Budget Narrative
Fiscal Year 2023

EXPENDITURES

Administrative

P/R - Board of Supervisors

Chapter 190, Florida Statutes, allows for members of the Board of Supervisors to be compensated \$200 per meeting in which they attend. The budgeted amount for the fiscal year is based on all supervisors attending all the meetings.

FICA Taxes

Payroll taxes on Board of Supervisor's compensation. The budgeted amount for the fiscal year is calculated at 7.65% of the total Board of Supervisor's payroll expenditures.

Professional Services - Arbitrage Rebate

The District contracted with LLS Tax Solutions, Inc. to annually calculate the District's arbitrage rebate liability on its bonds.

Professional Services - Dissemination Agent

The District is required by the Securities and Exchange Commission to comply with Rule 15c2-12(b)-(5), which relates to additional reporting requirements for unrelated bond issues. The District has contracted with Inframark Infrastructure Management Services to provide these reports.

Professional Services - Engineering

The District's engineer, currently Stantec Engineering, provides general engineering services to the District, i.e., attendance and preparation for board meetings, annual review of District facilities, and other specifically requested assignments.

Professional Services - Legal Services

The District's legal counsel Persson & Cohen to provide general legal services to the District, i.e., attendance and preparation for monthly meetings, review of operating and maintenance contracts, and other specifically requested assignments. Subject to CPI increase on October 1st.

HERITAGE LAKE PARK
Community Development District

General Fund

Budget Narrative
Fiscal Year 2023

EXPENDITURES

Administrative (continued)

Professional Services - Management Consulting

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Inframark Infrastructure Management Services, LLC. Also included are costs for Information Technology charges to process all the District's financial activities, i.e., accounts payable, financial statements, budgets, etc., on a main frame computer owned by Inframark in accordance with the management contract and the charge for rentals. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement.

VENDOR	DESCRIPTION	AMOUNT
Inframark (\$60 included for P/R processing fee)	CDD Management	\$5,190.86/month
	TOTAL	\$62,290

Professional Services – Trustee Fees

The District pays US Bank an annual fee for trustee services on the Series 2005 Special Assessment Bond. The budgeted amount for the fiscal year is based on standard fees charged plus any out-of-pocket expenses. Period 10/1/22 through 9/30/23.

VENDOR	DESCRIPTION	AMOUNT
U.S. Bank	Trustee fees	\$4,771/annually
	TOTAL	\$4,771

Professional Services – Website Maintenance

Inframark Infrastructure Management Services oversees the District's email accounts and aids Campus Suite regarding the website, as necessary.

VENDOR	DESCRIPTION	AMOUNT
Inframark	Website	\$113/month
	TOTAL	\$1,356

Budget Narrative
Fiscal Year 2023

EXPENDITURES

Administrative (continued)

Auditing Services

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for this fiscal year is based on contracted fees from an existing engagement letter with an accounting firm.

VENDOR	DESCRIPTION	AMOUNT
Berger, Toombs, Elam, Gaines & Frank	Financial Audit	\$3,725
	TOTAL	\$3,725

Postage and Freight

Postage and/or freight used for District mailings including agenda packages, vendor checks and other correspondence.

Insurance - General Liability

The District has General Liability & Public Officials liability insurance policy with Preferred Governmental Insurance Trust. PGIT specializes in providing insurance coverage to governmental agencies.

VENDOR	DESCRIPTION	AMOUNT
PGIT	Public Officials and Employment Practices Liability	\$4,447
	TOTAL	\$4,447

Printing and Binding

Copies used in the preparation of agenda packages, required mailings, and other special projects.

Budget Narrative
Fiscal Year 2023

EXPENDITURES

Administrative *(continued)*

Legal Advertising

The District is required to advertise various notices for Board meetings and other public hearings in a newspaper of general circulation.

Miscellaneous - Bank Charges

Fees associated with maintaining the District's bank accounts.

Miscellaneous - Assessment Collection Cost

The District reimburses the Charlotte County Tax Collector for applicable necessary administrative costs. Per Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The budget for collection costs was based on a maximum of 2% of the anticipated assessment collections.

Office Supplies

Supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

Annual District Filing Fee

The District is required to pay an annual fee of \$175 to the Department of Economic Opportunity.

Budget Narrative
Fiscal Year 2023

EXPENDITURES

Field

Professional Services - Field Management

The District contracted with Inframark to oversee the field operations of the property and perform six inspections.

VENDOR	DESCRIPTION	AMOUNT
Inframark	Field Management	\$506.50/month
	TOTAL	\$6,078

Professional Services - Wetlands

The District contract with Solitude Lake Management (formerly Lakemasters Aquatic Weed Control, Inc.) on 8/05/13 for lake and waterways management. Included are algae & aquatic weed control; border grass and brush control; water testing; monthly management report; aquatic consultation; and triploid grass carp with F.G.G.W.C. permit approval \$5.75 per fish. One-time Start-up Fee \$700. The monthly service amount of the contract is \$890. Twelve months agreement.

VENDOR	DESCRIPTION	AMOUNT
Solitude Lake Management	Lake&Water Mgmt	\$916.70/month
	TOTAL	\$11,000

Contracts – Landscape

The District contracted with Down To Earth Landscape & Irrigation to provide service for all the communal areas which include mowing, edging, trimming, debris removal, irrigation maintenance, fertilization and weed/pest control for sod, shrubs irrigation maintenance and annuals, pruning of shrubs and trimming of all palm trees.

VENDOR	DESCRIPTION	AMOUNT
Down To Earth Landscape & Irrigation.	Lawn/ Irrigation Maintenance	\$6,180.83/month
	TOTAL	\$74,170

Budget Narrative
Fiscal Year 2023

EXPENDITURES

Field (continued)

Contracts - Buffer Wall

The District contracted with Down To Earth Landscape & Irrigation to trim the ten-foot buffer/overhanging along the exterior wall annually.

VENDOR	DESCRIPTION	AMOUNT
Down To Earth Landscape & Irrigation	Buffer Wall	\$7,000/annually
	TOTAL	\$7,000

R&M - General

The cost of any maintenance expenditures that are incurred during the year, such as repairs to the roads at the community. It is of a general nature and covers everything except the clubhouse, gatehouse, pool, irrigation, and landscaping.

R&M - Irrigation

Repairs and maintenance of the irrigation systems throughout the Community not part of the Landscape Maintenance Contract with Down To Earth Landscape & Irrigation.

R&M - Lake

Unscheduled lake maintenance not included in contract.

R&M - Mulch

Mulch needed for District property.

R&M - Sidewalks

Maintenance of District sidewalks.

Budget Narrative
Fiscal Year 2023

EXPENDITURES

Field *(continued)*

R&M – Trees and Trimming

The District has contracted with Down To Earth Landscape & Irrigation for tree trimming services.

R&M - Lights

Maintenance and repairs of streetlights throughout the Community.

R&M - Wall

Repairs and maintenance of walls surrounding the District.

Miscellaneous - Contingency

This category provides funds for administrative expenditures that may not have been budgeted anywhere else.

Budget Narrative
Fiscal Year 2023

EXPENDITURES

Utilities

Communication - Telephone

Includes monthly service fee for business voice for the gatehouse and clubhouse with Comcast.

Electricity - General

This represents the estimated cost for electricity of the various accounts with FPL within the District.

VENDOR	ACCOUNT#	SERVICE ADDRESS
FPL	08753-80461	2026 Royal Tern Cir/Well
FPL	19241-52265	25503 Heritage Lake Blvd/Well
FPL	47210-91249	2040 Willow Hammock Cir/Well 2
FPL	53050-96017	2080 Willow Hammock/Cir/Well
FPL	54492-72144	Streetlights Heritage Lakes
FPL	63370-44090	2060 Willow Hammock Cir/Well
FPL	81253-25533	2180 Heron Lakes Dr/Well

Internet Services

Business internet services from Comcast for the clubhouse and fitness center.

VENDOR	DESCRIPTION/ACCOUNT#	AMOUNT
Comcast	25635 Heritage Lake Blvd, 8535 10 060 0862663	
Comcast	25365 Rampart Blvd, 8535 10 060 0813872	
	TOTAL	\$ 3,141

Budget Narrative
Fiscal Year 2023

EXPENDITURES

Gatehouse

Towing Services

Costs for towing services.

Contracts - Gates

The District has contracted with Action Automatic Door Company to maintain the gates.

VENDOR	DESCRIPTION	AMOUNT
Action Automatic Door Company	Gate Maintenance	\$1,080/annually
	TOTAL	\$1,080

Contracts – Security System

The District has contracted with Hidden Eyes LLC dba Envera Systems to monitor and maintain the security system.

VENDOR	DESCRIPTION	AMOUNT
Hidden Eyes LLC	Security System	\$5,095.65/month
	TOTAL	\$61,148

Electricity - General

This represents the estimated cost for electricity of the guardhouse account with FPL within the District.

VENDOR	ACCOUNT#	SERVICE ADDRESS
FPL	45064-51261	25365 Rampart Blvd/Guardhouse

Budget Narrative
Fiscal Year 2023

EXPENDITURES

Gatehouse *(continued)*

R&M - Building

General maintenance cost related to the gatehouse.

R&M - Gate

The cost of any maintenance expenditures that are incurred during the year related to the District's gates.

Miscellaneous - Contingency

This category provides funds for gatehouse expenditures that may not have been budgeted anywhere else.

Clubhouse and Recreation

Payroll - Salaries

The District has office personnel to work in the office during the week.

JOB	DESCRIPTION	AMOUNT
Office Activities Coordinator	Salary	5 days per week
	TOTAL	\$18,000

Payroll - Maintenance

The District has maintenance technician to work in the District field during the week.

JOB	DESCRIPTION	AMOUNT
Maintenance Technician	Salary	2 days per week
	TOTAL	\$10,400

Budget Narrative
Fiscal Year 2023

EXPENDITURES

Clubhouse and Recreation (continued)

Payroll Taxes

Payroll taxes on office personnel's compensation. The budgeted amount for the fiscal year is calculated at 7.65% of the total personnel's payroll expenditures.

Workers' Compensation

Workers' compensation on office personnel's compensation.

Fire Alarm Monitoring

The District contracted with Wenzel Electric to monitor the fire alarm.

VENDOR	DESCRIPTION	AMOUNT
Wenzel Electric	Fire Alarm Monitoring	\$135/quarter
	TOTAL	\$540

Contracts - Fountain

The District contracted with Aquatic Systems, Inc. Features to provide service for fountain maintenance.

VENDOR	DESCRIPTION	AMOUNT
Solitude Lake Management	Fountain Maintenance	\$170/quarter
	TOTAL	\$680

Budget Narrative
Fiscal Year 2023

EXPENDITURES

Clubhouse and Recreation (continued)

Contracts – Security Camera

The District contracted with New IQ, LLC for preventative camera system maintenance agreement. Either party can cancel in writing 30 days prior to anniversary date.

VENDOR	DESCRIPTION	AMOUNT
New IQ, LLC	Camera Maintenance	\$550/annually
	TOTAL	\$550

Contracts - Pools

The District contracted with Howard's Pool World, Inc. on 6/10/11 for pool maintenance. Contract can be cancelled at any time.

VENDOR	DESCRIPTION	AMOUNT
Howard's Pool World, Inc.	Pool Maintenance	\$735/month plus extra cleaning
	TOTAL	\$15,580

Contracts - Cleaning Services

The District contracted with Coverall North America to clean the clubhouse.

VENDOR	DESCRIPTION	AMOUNT
Coverall North America, Inc.	Cleaning Services	\$1,035/month
	TOTAL	\$12,420

Budget Narrative
Fiscal Year 2023

EXPENDITURES

Clubhouse and Recreation (continued)

Contracts - HVAC

The District contracted with Grande Aire Service, Inc. for HVAC systems in the clubhouse, fitness center, and gatehouse along with the clubhouse ice machine. Services include 2 preventative maintenances per year on the six air conditioning systems and ice machine along with a 10% discount on any additional repair services needed.

VENDOR	DESCRIPTION	AMOUNT
Grande Aire Service, Inc.	HVAC/Fitness/ Gatehouse/Ice Machine Maintenance (2 preventives Maintenance per Year). 10% discount on additional repairs.	\$1,968/ year
	TOTAL	\$1,968

Contracts-Pest Control

Monthly pest control service.

VENDOR	DESCRIPTION	AMOUNT
Pest Eliminators, Inc.	Pest Control	\$150/month
	TOTAL	\$1,800

Budget Narrative
Fiscal Year 2023

EXPENDITURES

Clubhouse and Recreation (continued)

Contracts – Security System

The District has contracted with Hidden Eyes LLC dba Envera Systems to monitor and maintain the security system.

VENDOR	DESCRIPTION	AMOUNT
Hidden Eyes LLC	Security System	\$846.81/month
	TOTAL	\$10,162

Pest Control – Building/Grounds

Incidental pest control services not part of contract.

Electricity - General

This represents the estimated cost for electricity of two accounts with FPL within the District.

VENDOR	ACCOUNT#	SERVICE ADDRESS
FPL	30047-84199	25633 Heritage Lake Blvd/Fitness
FPL	72166-44299	25635 Heritage Lake Blvd/Clubhouse

Utility - Refuse Removal

Approximate fees paid for the removal of trash from the property.

VENDOR	DESCRIPTION	AMOUNT
Waste Management	Trash removal 8-yard dumpster	\$264.93/month
	TOTAL	\$3,179

HERITAGE LAKE PARK
Community Development District

General Fund

Budget Narrative
Fiscal Year 2023

EXPENDITURES

Clubhouse and Recreation (continued)

Utility - Water & Sewer

This represents the estimated cost from Charlotte County Utilities for water, sewer utility charges related to the clubhouse and fitness center.

Insurance - Property

The District has property insurance policy with Preferred Governmental Insurance Trust. An agency that specializes in providing insurance coverage to governmental agencies. The coverage includes property and inland marine; general liability; and auto.

VENDOR	DESCRIPTION	AMOUNT
PGIT	Property & Inland Marine/Vehicle	\$33,251
	TOTAL	\$33,251

R&M - General

Expenditures incurred during the fiscal year for the repair and maintenance of the Tennis Courts, and Fitness Center.

R&M - Fountain

Non-contractual maintenance and repairs of the District's fountain.

R&M - Pools

Expenditures incurred during the fiscal year for miscellaneous repairs to the pool.

R&M - Tennis Courts

Miscellaneous maintenance costs for the tennis courts.

R&M - Fitness Equipment

Repairs and maintenance of fitness equipment by Fitness Services of Florida, Inc.

Budget Narrative
Fiscal Year 2023

EXPENDITURES

Clubhouse and Recreation *(continued)*

R&M - Fitness Center

Fitness center floor renovation.

R&M - Security Cameras

Miscellaneous repairs to security cameras.

R&M - Backflow Inspection

Expenses for backflow inspections.

Fire Ext. Inspection & Repairs

Required fire extinguisher inspections and repairs for the District building by Lifeguard Security.

R&M - Fire Alarm

The District has an agreement with Wenzel Electric to maintain the fire alarm system.

Fire Alarm Inspection

The District has an agreement with Wenzel Electric to inspect the fire alarm system.

R&M - Fire Sprinklers

The District has an agreement with Access Fire Protection, Inc. to inspect the fire sprinkler system.

R&M - Computer/Internet

Computer services for the District computers. Includes yearly fees for the Supervisor emails and for the required website.

Miscellaneous - Cable TV Expenses

Cable Television services from Comcast for the clubhouse and gatehouse.

Budget Narrative
Fiscal Year 2023

EXPENDITURES

Clubhouse and Recreation *(continued)*

Miscellaneous - Clubhouse Activities

These are the expenditures from the events that the activities department holds throughout the year.

Miscellaneous - Contingency

This category provides funds for clubhouse expenditures that may not have been budgeted anywhere else.

Office Supplies

Paper, printer cartridges, pens, and miscellaneous office supplies for the clubhouse office.

Cleaning Supplies

Supplies used to clean the clubhouse, exercise building, and gatehouse.

Cleaning Services

Non-contractual cleaning services performed by a cleaning company.

Capital Outlay - Other

Capital Outlay for future.

Budget Narrative
Fiscal Year 2023

EXPENDITURES

Reserves

Reserve – Roadways

Reserves for the District roadways.

Reserve – Stormwater System

Reserves for the stormwater system.

Reserves – Tennis Courts

Reserves for the tennis courts.

Reserves – Wall

Reserves for the exterior wall.

Exhibit "A"
Allocation of Fund Balances

AVAILABLE FUNDS

	<u>Amount</u>
Beginning Fund Balance - Fiscal Year 2023	\$ 672,128
Net Change in Fund Balance - Fiscal Year 2023	-
Reserves - Fiscal Year 2023 Additions	115,049

Total Funds Available (Estimated) - 9/30/2023	787,177
--	----------------

ALLOCATION OF AVAILABLE FUNDS

Assigned Fund Balance

Operating Reserve - Operating Capital		152,222 ⁽¹⁾
Reserves Capital Projects (Prior Years)	76,539	<u>76,536</u>
Reserves - Legal (Prior Years)	3,792	<u>3,792</u>
Reserves -Roadways (Prior Years)	220,780	
Reserves -Roadways FY 2022	32,394	
Reserves -Roadways FY 2023	32,394	<u>285,568</u>
Reserves -Stormwater system (Prior Years)	45,969	
Reserves -Stormwater system FY 2022	29,220	
Reserves -Stormwater system FY 2023	29,220	<u>104,409</u>
Reserves -Tennis Courts FY 2023	10,000	<u>10,000</u>
Reserves -Wall (Prior Years)	56,870	
Reserves -Wall FY 2022	28,435	
Reserves -Wall FY 2023	28,435	<u>113,740</u>
	Subtotal	<u>594,045</u>

Total Allocation of Available Funds	746,267
--	----------------

Total Unassigned (undesignated) Cash	\$ <u>40,910</u>
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Notes

(1) Represents approximately 3 months of operating expenditures.

Heritage Lake Park
Community Development District

Debt Service Budget
Fiscal Year 2023

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2023 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ADOPTED BUDGET FY 2022	ACTUAL THRU MAR-2022	PROJECTED APR SEPT-2022	TOTAL PROJECTED FY 2022	ANNUAL BUDGET FY 2023
REVENUES							
Interest - Investments	\$ 1,501	\$ 13	\$ 30	\$ 7	\$ 7	\$ 14	\$ 10
Special Assmnts- Tax Collector	180,800	180,800	180,800	170,683	10,117	180,800	180,800
Special Assmnts- Discounts	(6,359)	(6,353)	(7,232)	(6,552)	-	(6,552)	(7,232)
TOTAL REVENUES	175,942	174,460	173,598	164,138	10,124	174,262	173,578
EXPENDITURES							
<i>Administrative</i>							
Misc-Assessmnt Collection Cost	1,113	1,180	3,616	3,283	202	3,485	3,616
Total Administrative	1,113	1,180	3,616	3,283	202	3,485	3,616
<i>Debt Service</i>							
Principal Debt Retirement	75,000	80,000	85,000	-	85,000	85,000	85,000
Principal Prepayments	5,000	5,000	-	5,000	-	5,000	-
Interest Expense	112,433	107,873	103,170	51,585	51,443	103,028	98,040
Total Debt Service	192,433	192,873	188,170	56,585	136,443	193,028	183,040
TOTAL EXPENDITURES	193,546	194,053	191,786	59,868	136,645	196,513	186,656
Excess (deficiency) of revenues							
Over (under) expenditures	(17,604)	(19,593)	(18,188)	104,270	(126,521)	(22,251)	(13,078)

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2023 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ADOPTED BUDGET FY 2022	ACTUAL THRU MAR-2022	PROJECTED APR SEPT-2022	TOTAL PROJECTED FY 2022	ANNUAL BUDGET FY 2023
OTHER FINANCING SOURCES (USES)							
Contribution to (Use of) Fund Balance	-	-	(18,188)	-	-	-	(13,078)
TOTAL OTHER SOURCES (USES)	-	-	(18,188)	-	-	-	(13,078)
Net change in fund balance	(17,604)	(19,593)	(18,188)	104,270	(126,521)	(22,251)	(13,078)
FUND BALANCE, BEGINNING	233,327	215,723	196,130	196,130	-	196,130	173,879
FUND BALANCE, ENDING	\$ 215,723	\$ 196,130	\$ 177,942	\$ 300,400	\$ (126,521)	\$ 173,879	\$ 160,801

HERITAGE LAKE PARK

Community Development District

Series 2005 - Special Assessment Revenue Bonds

AMORTIZATION SCHEDULE

DATE	BALANCE	RATE	PRINCIPAL	Extra. Remdmt	INTEREST	TOTAL
11/01/2022	\$ 1,720,000.00	5.70%	\$ -		\$ 49,020.00	\$ 49,020.00
5/01/2023	\$ 1,720,000.00	5.70%	\$ 85,000.00		\$ 49,020.00	\$ 134,020.00
11/01/2023	\$ 1,635,000.00	5.70%	\$ -		\$ 46,597.50	\$ 46,597.50
5/01/2024	\$ 1,635,000.00	5.70%	\$ 90,000.00		\$ 46,597.50	\$ 136,597.50
11/01/2024	\$ 1,545,000.00	5.70%	\$ -		\$ 44,032.50	\$ 44,032.50
5/01/2025	\$ 1,545,000.00	5.70%	\$ 95,000.00		\$ 44,032.50	\$ 139,032.50
11/01/2025	\$ 1,450,000.00	5.70%	\$ -		\$ 41,325.00	\$ 41,325.00
5/01/2026	\$ 1,450,000.00	5.70%	\$ 100,000.00		\$ 41,325.00	\$ 141,325.00
11/01/2026	\$ 1,350,000.00	5.70%	\$ -		\$ 38,475.00	\$ 38,475.00
5/01/2027	\$ 1,350,000.00	5.70%	\$ 110,000.00		\$ 38,475.00	\$ 148,475.00
11/01/2027	\$ 1,240,000.00	5.70%	\$ -		\$ 35,340.00	\$ 35,340.00
5/01/2028	\$ 1,240,000.00	5.70%	\$ 115,000.00		\$ 35,340.00	\$ 150,340.00
11/01/2028	\$ 1,125,000.00	5.70%	\$ -		\$ 32,062.50	\$ 32,062.50
5/01/2029	\$ 1,125,000.00	5.70%	\$ 120,000.00		\$ 32,062.50	\$ 152,062.50
11/01/2029	\$ 1,005,000.00	5.70%	\$ -		\$ 28,642.50	\$ 28,642.50
5/01/2030	\$ 1,005,000.00	5.70%	\$ 125,000.00		\$ 28,642.50	\$ 153,642.50
11/01/2030	\$ 880,000.00	5.70%	\$ -		\$ 25,080.00	\$ 25,080.00
5/01/2031	\$ 880,000.00	5.70%	\$ 130,000.00		\$ 25,080.00	\$ 155,080.00
11/01/2031	\$ 750,000.00	5.70%	\$ -		\$ 21,375.00	\$ 21,375.00
5/01/2032	\$ 750,000.00	5.70%	\$ 140,000.00		\$ 21,375.00	\$ 161,375.00
11/01/2032	\$ 610,000.00	5.70%	\$ -		\$ 17,385.00	\$ 17,385.00
5/01/2033	\$ 610,000.00	5.70%	\$ 145,000.00		\$ 17,385.00	\$ 162,385.00
11/01/2033	\$ 465,000.00	5.70%	\$ -		\$ 13,252.50	\$ 13,252.50
5/01/2034	\$ 465,000.00	5.70%	\$ 150,000.00		\$ 13,252.50	\$ 163,252.50
11/01/2034	\$ 315,000.00	5.70%	\$ -		\$ 8,977.50	\$ 8,977.50
5/01/2035	\$ 315,000.00	5.70%	\$ 155,000.00		\$ 8,977.50	\$ 163,977.50
11/01/2035	\$ 160,000.00	5.70%	\$ -		\$ 4,560.00	\$ 4,560.00
5/01/2036	\$ 160,000.00	5.70%	\$ 160,000.00		\$ 4,560.00	\$ 164,560.00
			\$ 1,720,000.00		\$ 812,250.00	\$ 2,532,250.00

Budget Narrative
Fiscal Year 2023

REVENUES

Interest – Investments

The District earns interest income on their checking account and other Money Market accounts.

Special Assessment - Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District to pay for debt service expenditures during the Fiscal Year.

Special Assessment - Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

EXPENDITURES

Administrative

Misc.-Assessment Collection Cost

The District reimburses the Charlotte County Tax Collector for applicable necessary administrative costs. Per Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The fiscal year budget for all collection costs is based on a maximum of 2% of the anticipated assessment collections.

Debt Service

Principal Debt Retirement

The District pays regular principal payments annually to pay down/retire the debt.

Interest Expense

The District pays interest expense on the debt twice during the year.

Heritage Lake Park
Community Development District

Supporting Budget Schedule
Fiscal Year 2023

Comparison of Assessment Rates
Fiscal Year 2023 Budget vs. Fiscal Year 2022 Budget

Neighborhoods	Total Units/Acres	ERU Per Unit	On-Roll ERUs	Off-Roll Units	2023 O & M Per Unit	2022 O & M Per Unit	Percent Change	2023 Debt Svc Per Unit	2022 Debt Svc Per Unit	Percent Change	2023 Total Per Unit	2022 Total Per Unit	Percent Change
Condo	246.00	1.00	246.00	-	\$1,700.80	\$1,650.36	3.1%	\$ 422.43	\$ 422.43	0.0%	\$ 2,123.23	\$ 2,072.79	2.4%
Park Villa	116.00	1.00	116.00	-	\$1,700.80	\$1,650.36	3.1%	\$ 422.43	\$ 422.43	0.0%	\$ 2,123.23	\$ 2,072.79	2.4%
Luxury Villa	60.00	1.00	60.00	-	\$1,700.80	\$1,650.36	3.1%	\$ 464.67	\$ 464.67	0.0%	\$ 2,165.47	\$ 2,115.03	2.4%
	422.00		422.00	-									
Commercial	14.16	3.77	53.38	-	\$488.00	\$507.86	-3.9%	\$ -	\$ -	0.0%	\$ 488.00	\$ 507.86	-3.9%

RESOLUTION 2022-2

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HERITAGE LAKE PARK COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2022/2023 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors (“**Board**”) of the Heritage Lake Park Community Development District (“**District**”) prior to June 15, 2022, a proposed budget (“**Proposed Budget**”) for the fiscal year beginning October 1, 2022 and ending September 30, 2023 (“**Fiscal Year 2022/2023**”); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HERITAGE LAKE PARK COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2022/2023 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: August 1, 2022

HOUR: 10:00 a.m.

LOCATION: Heritage Lake Park Clubhouse
25635 Heritage Lake Boulevard
Punta Gorda, FL

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL-PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to Charlotte County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District’s Secretary is further directed to post the approved Proposed Budget on the District’s website at least two days before the budget hearing date as set forth in Section 2, and the Proposed Budget shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 2nd DAY OF MAY, 2022.

ATTEST:

**HERITAGE LAKE PARK
DEVELOPMENT DISTRICT**

Justin Faircloth
Secretary

Paul Eberhardt
Chairman

Exhibit A: Approved Proposed Budget for Fiscal Year 2022/2023

8C

8Ci.

Qualifying to Run for Office

2022 Qualifying Dates

Noon, June 13, 2022 – Noon, June 17, 2022

What happens when you go to the Supervisor of Elections office to qualify? You will file a loyalty oath, a financial disclosure Form 1 and either pay the \$25 qualifying fee or file a certification for 25 signatures.

Qualifying Fees

\$25.00 (Unless qualifying by petition)

Qualifying by Petition

In order to qualify by petition and thereby have the qualifying fee waived, a person needs to gather the signatures of 25 qualified voters residing within the Heritage Lake Park CDD. The Division of Elections has prescribed the format of the petition, a copy of which is attached.

The deadline to submit petitions to the Supervisor of Elections is **Noon, May 16, 2022.** (Candidates must still qualify during the candidate qualifying period.) Please note that petitions may be submitted prior to the deadline.

There is a verification fee of \$.47 per signature to ensure the signers are valid residents within the CDD. Cash is accepted. The Supervisor of Elections recommends bringing your petitions in person.

If you want to campaign, you are permitted to do so as long as you do not expend any funds. If you are going to expend money for signage, business cards, etc., even if it is your own money, you must open a campaign account and will need to file the required forms. You will also need to appoint a campaign treasurer and designate a campaign depository. If campaigning, signatures may not be obtained until the candidate has filed his or her appointment of campaign treasurer and designation of campaign depository.

The District shall publish a notice of the qualifying period set by the Supervisor of Elections for each election at least two weeks prior to the start of the qualifying period.

Contact the Supervisor of Elections for more specific information on qualifying by petition.

Qualifying Officers

The Qualifying Officer for Special District Offices is the Supervisor of Elections.

Charlotte County Supervisor of Elections

Paul A. Stamoulis

226 Taylor Street, Unit 120

Punta Gorda, Florida 33950

(941) 833-5400

soe@soecharlottecountyfl.gov

www.soecharlottecountyfl.gov

CANDIDATE PETITION

Notes: - All information on this form becomes a public record upon receipt by the Supervisor of Elections.
 - It is a crime to knowingly sign more than one petition for a candidate. [Section 104.185, Florida Statutes]
 - If all requested information on this form is not completed, the form will not be valid as a Candidate Petition form.

I, _____ the undersigned, a registered voter

 (print name as it appears on your voter information card)

in said state and county, petition to have the name of _____
 placed on the Primary/General Election Ballot as a: [check/complete box, as applicable]

☐ Nonpartisan ☐ No party affiliation ☐ _____ Party candidate for the office of

 (insert title of office and include district, circuit, group, seat number, if applicable)

Date of Birth or **Voter Registration Number**
 (MM/DD/YY)

Address

City

County

State

Zip Code

Signature of Voter

Date Signed (MM/DD/YY)
 [to be completed by Voter]

8Cii.

RESOLUTION 2022-3

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HERITAGE LAKE PARK COMMUNITY DEVELOPMENT DISTRICT CONFIRMING THE DISTRICT'S USE OF THE CHARLOTTE COUNTY SUPERVISOR OF ELECTIONS TO CONTINUE CONDUCTING THE DISTRICT'S ELECTION OF SUPERVISORS IN CONJUNCTION WITH THE GENERAL ELECTION

WHEREAS, the Heritage Lake Park Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Charlotte County, Florida; and

WHEREAS, the Board of Supervisors of Heritage Lake Park Community Development District (hereinafter the "Board") seeks to implement section 190.006(3)(A)(2)(c), Florida Statutes and to instruct the Charlotte County Supervisor of Elections (the "Supervisor") to conduct the District's General Elections.

WHEREAS, the Supervisor has requested the District adopt a resolution confirming the District's use of the Supervisor for the purpose of conducting the District's future supervisor elections in conjunction with the General Election; and

WHEREAS, the District desires to continue to use the Supervisor for the purpose of conducting the District's supervisor elections in conjunction with the General Election.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HERITAGE LAKE PARK COMMUNITY DEVELOPMENT DISTRICT:

Section 1. The Board is currently made up of the following individuals: Lawrence Forlano, James DeFilippo, Elizabeth Shella, Douglas Carville, and Paul Eberhardt.

Section 2. The term of office for each member of the Board is as follows:

Supervisor Forlano	Seat 1	four year - expires 11/2022
Supervisor DeFilippo	Seat 2	four year – expires 11/2022
Supervisor Shella	Seat 3	four year – expires 11/2022
Supervisor Carville	Seat 4	four year – expires 11/2024
Supervisor Eberhardt	Seat 5	four year – expires 11/2024

Section 3. Seat 1 currently held by Lawrence Forlano, Seat 2 currently held by James DeFilippo, and Seat 3 currently held by Elizabeth Shella are scheduled for the General Election in November 2022.

Section 4. Pursuant to section 190.006(8), Florida Statutes, members of the Board shall be entitled to receive for his or her services an amount not to exceed \$200 per meeting of the

Board, not to exceed \$4,800 per year per member.

Section 5. The term of office for the individuals to be elected to the Board in the November 2022 General Election is four years.

Section 6. The new Board members shall assume office on the second Tuesday following their election.

Section 7. The District hereby instructs the Supervisor to continue conducting the District's elections in conjunction with the General Election. The District understands that it will be responsible to pay for its proportionate share of the General Election cost and agrees to pay same within a reasonable time after receipt of an invoice from the Supervisor.

PASSED AND ADOPTED THIS 2nd DAY OF MAY 2022.

ATTEST:

**HERITAGE LAKE PARK COMMUNITY
DEVELOPMENT DISTRICT**

Secretary

Chairman

Ninth Order of Business

9B



HON. PAUL A. STAMOULIS

CHARLOTTE COUNTY SUPERVISOR of ELECTIONS

226 Taylor Street, Unit 120
Punta Gorda, FL 33950
(941) 833-5400
www.soecharlottecountyfl.gov

April 18, 2022

Inframark
210 N University Dr Ste 702
Coral Springs, FL 33071

Attention: Sandra H. Demarco

Dear Ms. Demarco;

Per your request for the number of registered voters as of April 15, 2022 within Heritage Lake Park Community Development District, Heritage Oak Park Community Development District and Riverwood Community Development District is as follow.

Heritage Lake Park Community Development District - 497
Heritage Oak Park Community Development District - 804
Riverwood Community Development District - 1612

Please do not hesitate to contact me if you require further assistance.

Sincerely,

A handwritten signature in blue ink, appearing to read "Vincenza F. Treppiedi".

Vincenza F. Treppiedi, MFCEP
Assistant Supervisor of Elections
941-833-5407
vinnie@soecharlottecountyfl.gov
Representing the Office of
Hon. Paul A Stamoulis
Supervisor of Elections
Charlotte County, FL

9C

9Ci



Service History Report

April 18, 2022
50097

Heritage Lake Park CDD

Date Range: 04/11/22..04/17/22

Toll Free: (888) 480-5253
Fax: (888) 358-0088
www.solitudelakemanagement.com

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Service Date	4/16/2022	H2222
No.	PI-A00794720	
Order No.	SMOR-587727	
Contract No.	SVR05926	

Technician Name and State License #s

Luis Eguia

Service Item #	Description	Lake No.	Lake Name
H2222-LAKE-ALL	Heritage Lake Park Cdd LAKE ALL	ALL	
Technician's Comments:	treated lakes 1,2,3,4, and W-C-3 for grasses cattails pennywort and primrose.		
General Comments:	Inspected Lake		
Inspected for algae			OK
Inspected for Aquatic Weeds			OK
Inspected for Undesirable Shoreline Vegetation			OK